



MINUTES

Katie Bielski-Medina, Chairperson
 John Benbow, Jr.
 Troy Bier
 Larry Davis
 Sandra Hett
 John Krings, President
 Julie Timm

January 2, 2023

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
 Conference Room A/B

TIME: 6:00 p.m.

BOARD MEMBERS PRESENT: John Benbow, Katie Bielski-Medina, Troy Bier, Larry Davis, Sandra Hett, John Krings, Julie Timm

OTHERS PRESENT: Ed Allison, Craig Broeren, Roxanne Filtz, Steve Hepp, Aaron Nelson

I. Chairperson Katie Medina called the meeting to order at 6:00 p.m.

II. The Pledge of Allegiance was recited.

III. Public Comment - none

IV. Actionable Items

A. Open Enrollment Space Determination Limits for the 2023-2024 School Year

Roxanne Filtz, Director of Curriculum & Instruction, provided an overview of space limitation recommendations for regular education open enrollment students for the 2023-24 school year. The only limitation for regular education being recommended is for Central Oaks Academy to have an enrollment cap of 1 Lead Education Guide to 40 students. The Central Oaks Academy Governance Board has the ability through their charter contract to set enrollment caps, and took action to set the 1:40 ratio at their December, 2022 meeting.

Steve Hepp, Director of Pupil Services, presented recommended special education open enrollment space limitations, referring to them in the background materials found under "Attachment A" as follows:

PROJECTED SPECIAL EDUCATION OPEN ENROLLMENT SPACES FOR 2023-24								
Program	Projected Sections 22-23	Max # of Students Per Section	Capacity	Projected 23-24 Enrollment Based on Factoring	10% Transfer	50% New Placements	Total	Projected Space Available 23-24
Early Childhood/4K	5	10	50	51.5	5	26	82	0
Elementary (K-5)								
Cross Categorical Levels 1-2	16.25	12	195	355.6	36	NA	391	0
Intellectual Disabilities Level 1/2 Program	1	11	11	15.8	2	NA	17	0
Intellectual Disabilities Level 3 Program	2	7	14	54.6	5	NA	60	0
Emotional Disabilities Level 1/2/3 Program	2	11	22	34.3	3	NA	38	0

PROJECTED SPECIAL EDUCATION OPEN ENROLLMENT SPACES FOR 2023-24 (continued)								
Program	Projected Sections 22-23	Max # of Students Per Section	Capacity	Projected 23-24 Enrollment Based on Factoring	10% Transfer	50% New Placements	Total	Projected Space Available 23-24
Middle (6-8)								
Cross Categorical Levels 1-2	9.75	14	136.5	216.8	22	NA	238	0
Intellectual Disabilities Level 1/2 Program	2	10	20	43.1	4	NA	47	0
Intellectual Disabilities Level 3 Program	1	8	8	16.5	2	NA	18	0
High School (RCHS & LHS 9-12)								
Cross Categorical Levels 1-2	11	15	165	322.3	32	NA	355	0
Intellectual Disabilities 1/2 Program	3	10	30	66.2	7	NA	73	0
Intellectual Disabilities 3 Program	1	8	8	35.1	4	NA	39	0
Emotional Disabilities Level 3 Program	1	10	10	28	3	NA	31	0
Speech & Language								
Early Childhood	1.5	20	30	43.1	4	22	69	0
Elementary	8	35	280	255.7	26	NA	281	0
Middle School	1	40	40	29.4	3	NA	32	8
High School	0.5	40	20	15.6	2	NA	17	3
Occupational Therapy								
All Grade Levels	3.5	15,30,30,45	120	213 (students)			0	0

Mr. Hepp shared the following information concerning how the recommendations were developed:

1. Current students for the 2022-2023 school year were delineated by program and school level (elementary, middle, high school).
2. Current number of sections were determined. Sections often corresponded to teachers.
3. Maximum section numbers were determined based on the prescribed Statewide Caseload Number Chart from the Wisconsin Department of Public Instruction (DPI).
4. Capacity was calculated by multiplying "Sections" by "Max per Section."
5. Each student was assigned a factor based on the level of services provided to them.
6. Projected totals for 2023-2024 were estimated by adding the student factor for each program. Additionally, an increase in enrollment for each program based on transfers into the district and current initial referrals were accounted for. The projection for possible transfer students was set at 10%. The projection for possible new placements was set at 50% of prior year's referrals for those grade levels in which there is space.
7. Spaces available were determined by subtracting "Capacity" minus the "Projected Total."

Committee members had an opportunity to ask questions.

ES-1 Motion by John Benbow, seconded by Julie Timm to approve to not designate any space limitations for regular education open enrollment students for the 2023-2024 school year with exception for Central Oaks Academy enrollment caps of a 1:40 ratio between Lead Education Guides and students; however, the Board of Education will designate space available in special education programming as indicated in the "Projected Space Available" column set out in Attachment A. Motion carried unanimously.

V. Updates

A. Student Travel

Lincoln High School World Language Teacher Elizabeth Mancheski presented a tour itinerary for a student trip being planned to occur from March 21-31, 2024 to Germany, Austria, Switzerland, and Lichtenstein. The trip would enable students to authentically experience the culture and practice their language speaking skills with the local population. Projected cost per student is \$3,469.00. Ms. Mancheski is working on fundraising efforts and other means to provide scholarships for students in need. Committee members questioned whether exploring a home stay option might help make the trip more affordable, and Ms. Mancheski stated that she is open to exploring options that would help to make the opportunity possible.

Ms. Filtz explained that Ginger Marten, Lincoln High School orchestra teacher, will be taking 10 students to the Dorian Orchestra Festival at Luther College in Decorah, Iowa from February 5-6, 2023. Students will attend rehearsals, sectionals, concerts and master classes over two days along with other orchestra students from Minnesota, Iowa, Wisconsin and Illinois. The cost is approximately \$100 per student and LHS will be sharing a bus with Wausau East and West High Schools.

Ms. Filtz also mentioned a trip being planned for Lincoln High School Future Farmers of America (FFA) students to attend the World's Toughest Rodeo happening at the Xcel Energy Center in Saint Paul, Minnesota on February 3, 2023. Students will leave at 8:00 a.m. and return by 11:00 p.m. They will learn about the equine field and have an opportunity to also tour UW River Falls during the trip. Megan Hand, Agriculture Teacher, is coordinating and supervising the trip.

VI. Consent Agenda Item

ES-1 Open Enrollment Space Determination Limits for 2023-24 School Year

VII. Future Agenda Items/Information Requests

Agenda items are determined by the Committee Chair after consultation with appropriate administration depending upon other agenda items, presentation information, and agenda availability.

Future agenda items/information requests include, but are not limited to:

- AGR Mid-Year Report (February)
- District Strategic Plan (February)
- Summer School Course Proposals (March)
- Adding Washington Elementary as a Schoolwide Title School (March)

Katie Medina adjourned the meeting at 6:15 p.m.